



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St. Suite 2 Ellensburg WA 98926
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Office 509-962-7506
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Building Partnerships - Building Communities

March 25, 2014

Essen Butler
PO Box 532
South Cle Elum, WA 98943

Subject: **Butler Rezone**, (RZ-14-00001)

Dear Applicant,

Your application requesting a project specific rezone to change the property from Highway Commercial to Light Industrial to allow for the development of mini-storage units, located in a portion of Section 36, Township 20 N, Range 15 E, W.M. in Kittitas County; Assessor's map number 20-15-36058-0003, was received on January 9, 2014. Your application has been determined complete as of March 25, 2014.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be published in the newspaper and sent to all adjoining property owners, governmental agencies, and interested persons.
2. Posting of the property by the applicant is required along each street frontage. Signage may be obtained at the Community Development Services offices during regular business hours.
3. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
4. Issuing a SEPA environmental threshold determination and notification of a Public Hearing date.

You may pick up the "Land Use Action" sign at any time to be posted at the frontage road and return the signed affidavit of posting to my attention. After this has been completed I will be able to issue the Notice of Application.

If you have any questions regarding this matter, I can be reached at (509) 962-7637, or by e-mail at lindsey.ozbolt@co.kittitas.wa.us

Sincerely,

Lindsey Ozbolt
Staff Planner

CC: Vicki Butler (via email)